



Process to Request Reasonable Accommodations

At the University of Missouri, students with disabilities can request accommodations through the Learning Access Center. The process involves several steps, including meeting with the Learning Access Coordinator, providing documentation, and working with instructors to implement accommodations. Students are responsible for communicating their needs to their professors and ensuring that accommodations are properly implemented in their courses.

When a student becomes eligible for reasonable accommodations they can expect the following:

The Learning Access Coordinator will Create an Accommodation Memo

The Learning Access Coordinator will create an accommodation memo for the student. This memo will outline the student's needs and the accommodations that will be provided. The memo will be sent to the student's professors and the Learning Access Center.

Accommodation Memos Delivered Via Email

The Learning Access Coordinator will deliver accommodation memos to the student's professors via email. The student will receive a copy of the memo as well.

Eligible students are responsible for the following:

Speak With Instructors to Implement Accommodations

Once an accommodation memo is received, the student should speak with their professors to discuss the accommodations. The student should provide a copy of the memo to their professors and work with them to ensure that the accommodations are properly implemented in their courses.

Arrange or Schedule Accommodations and Services

The student is responsible for arranging or scheduling accommodations and services. This may include scheduling a meeting with the Learning Access Coordinator, scheduling a meeting with their professors, or scheduling a meeting with the Learning Access Center. The student should also ensure that they have the necessary documentation to support their request for accommodations. (e.g., CART, etc.).